

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
(Abstract)

Spot Admission to Various University Academic Programmes – rules for - Sanctioned –
Orders issued.

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UNIT FOR INTERNATIONAL RELATIONS AND ACADEMIC ADMISSIONS

No. IRAA/2A/431/PROS-2017

Dated, Kochi-22, 12th July 2017

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ORDER

The CAT Monitoring Committee held on 07-07-2017 framed the Spot Admission Rules (see Appendix) applicable to various academic programmes of the University. The Vice-Chancellor has approved the same.

Orders are issued accordingly.

Sd/-
Dr. M S ANSAR
DEPUTY REGISTRAR

To

The Joint Director KSAD/ The Finance Officer/Controller of Examinations
Principals/Heads/Directors of all Departments/Schools/Centres
PS to VC/ JR (Academic)/PA to Registrar/AR (Academic)/Ac.A Section
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A handwritten signature in blue ink, appearing to read 'Renu', written over a horizontal line.

Section Officer (IRAA)

SPOT ADMISSION RULES

The spot admission to the various courses shall be governed by the following rules.

1. All candidates having a valid CAT rank of the relevant programme, including those who have not registered options, can take part in the spot admission. Also candidates who have taken admission earlier should also participate in the spot admission if they wish to change their branch of study/programme/seat category/campus
2. Candidates without CAT rank will not be considered for the admission. In the case of Kerala Scheduled Caste(KSC) / Kerala Scheduled Tribe(KST) seats, if candidates with CAT Rank are not available, candidates without CAT Rank also will be considered as per rules. In this case admission is done on the basis of marks in the qualifying examination.
3. All the existing waiting lists based on candidate options will be cancelled before spot admission. **So, the options exercised by the candidate for earlier admissions will not be considered in the spot admission.**
4. The admission is purely based on the CAT rank, reservation status (Community/Nativity) and availability of seats at the time of admission.
5. In the case of Special Reservaton seats (NRI/Child/Physically Challenged category etc.) first preference will be given to the candidates who have already applied under such category. Remaining seats, if any, will be filled on the basis of CAT rank.
6. Candidates should report for counseling for the spot admission in person along with the parent / guardian on the specified date, time and venue for the counseling. Candidates should submit all original certificates in support of qualification/reservation and the particulars submitted during the application process and remit the fee in full before admission. Those who do not report before the stipulated time will not be considered for admission on that day, under any circumstances.
7. Once allotted to a particular branch/programme, the candidate should confirm his/her admission in that branch/programme by submitting all the required documents in original and by remitting the required fees **on the same day itself**, failing which his/her allotment will be cancelled without any intimation.
8. The vacancies arising on or after a spot admission will be filled in the second session or in the next spot admission.
9. To appear for spot admission, there is no need to cancel the earlier admission. However, any candidate who has already been admitted earlier in any

branch/course (whether through spot admission or regular updating) must cancel the earlier admission before taking spot admission.

10. Candidates who wish to correct any wrong entries in their name, date of birth, caste and community should request for the same with proof at the time of registration itself.
11. In the case of cancellation of admission to take up a new seat in spot admission, the refund of fees paid for earlier admissions, if any, will be subject to the cancellation/refund rules of the University. The balance of fees, if any, due to the University should be paid on the same day.
12. Admission taken through spot admission cannot be cancelled on the same day.
13. In the case of B.Tech courses, if General or SEBC reservation category seats are vacant after first spot admission, such seats will be converted as GENERAL ALL INDIA MERIT Seats and will be filled by conducting subsequent spot admissions in one or two stages. In the case of other courses vacant SEBC/Sponsored seats will be converted to general (Cost Sharing in the case of MCA) seats and will be filled in the second stage of same or subsequent spot admissions.
14. KSC/KST seats to be filled up in accordance with the provisions of the GO (P) No.53/2000/SC.STDD dated 03/07/2000 as given below.
 - i. If KSC/KST seats are vacant, the seats will be made available to the KSC/KST candidates without a CAT rank in the 3rd spot admission. In such case the marks obtained in the qualifying examination will be the basis for ranking.
 - ii. In case KSC/KST seats are vacant even after the third round of spot admission, the seats will be filled by admitting eligible OEC candidates (with CAT Rank) in the second session of third SPOT. **Under any circumstances, these seats will not be converted to General/any other category.**
15. If B Tech NRI seats are available after three spot admissions, the seats will be converted to General All India Merit seats. This is not applicable to any of the programmes where the NRI seats are supernumerary
16. In the case of M Tech courses after the exhaustion of DAT rank lists those who did not apply for CAT can also be considered.