COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
ACADEMIC ADMISSIONS 2018

ONLINE BTECH OPTION REGISTRATION

The option registration is an online activity requiring internet connection. Through online option registration, candidates can submit their preference for the academic programmes/ branches for which they wish to join.

How to register online options- Step-by-step Procedure

1. Take a print out of this instruction manual and read it carefully.
2. In order to register options candidates should login to their home page (www.cusat.nic.in) using their **user name** and **password**.
3. In the candidate's home page click on the link "**Option Registration**" and proceed.
4. Candidate can exercise as many options as he prefers. Candidate may opt only the courses which he prefers to join. He/she may opt courses according to his/her preference.
5. **The fees of State Merit seats, which is available only for Keralites, is less than the fees of All India Merit Seats. So Keralite candidates are advised to select State Merit seats first.** Those who applied under NRI category should also opt NRI seats they prefer.
6. From the available option list box on the left side the candidate can add as many options as required to the "selected options box" on the right side. For this the candidate should first select the option he/she wishes to choose and then click the **Add** button. The selected option will now appear in the "selected options box" on the right side. The option in which the programmes appear in the "selected options box" will be treated as final.
7. The order of the selected options can be changed using the **Move Up** or **Move Down** button. Selected options can be removed using the **Remove** button.
8. Now click **Submit** button to get the preview of the options exercised by the candidate. The order in which the courses appear in preview page will be the order of your preference.
9. Candidates can edit their options or marks till **17/06/2018.**
10. Candidate can now click **Confirm** button to finalize the option registration procedure or click **Back** button to go back to the previous page to make changes.
11. Candidates who want to join B Tech Marine Engineering should opt for this programme also. A separate rank list for the programme will be published after option registration.
12. After finalizing their options candidates should take print out of their options confirmation page and should terminate their session by clicking the **logout** button.
13. Seat allotment will be made strictly based on options given by the candidate. So extreme care should be exercised while entering the options. No changes will be permitted after the last date of option registration under any circumstances.
14. Schedule and instructions for allotment/admission will be published separately.

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