

NOTICE

Spot admission will be conducted on 13/08/2018 for the courses

- 1) BVOC-Business Process & Data Analytics at DDUKK CUSAT.
- 2) MVoc Technology & Management Consulting at DDUKK CUSAT.
- 3) MVoc Mobile Phone Application Development at DDUKK CUSAT.

The candidates, who are included in the rank list for BVOC & MVOC courses are directed to report for **Spot Admission** on 13/08/2018 at 10.00 am IRAA Unit (Room No.40), First Floor, University Administrative Block CUSAT.

For BVOC & MVOC:- Spot admission to these programmes is open to both CAT-2018 rank holders and the candidates without valid CAT-2018 rank can also participate in the spot admission but they will be considered only after the candidates with valid CAT rank.

For Candidate without valid CAT-2018 rank:- the required educational qualifications are given in the Academic Prospectus-2018 available in the website www.cusat.nic.in in the Downloads section. In the absence of SC/ST Candidates the seats will be converted to OEC category (DHV/KMB/PMC. etc.)

Candidates should report at 10 a.m. in the above venue. Candidates coming after 11 a.m. will not be permitted to register for spot Admission.

Seats Available

SL NO	Course Name	GEN	AIQ	ETB	MSM	KSC	KST	TOTAL
1	BVOC-Business Process & Data Analytics	2	0	0	0	2	1	5
2	MVoc Mobile Phone Application Development	2	0	0	0	3	1	6
3	MVoc Technology & Management Consulting	4	0	0	0	3	1	8

FEE STRUCTURE

SL NO	Course Name	Other FEES	Caution Deposit	Tuition Fees	Total
1	BVOC-Business Process & Data Analytics	3,045	1,220	20,555	24,820
2	MVoc Mobile Phone Application Development	4,190	1,220	16,425	21,835
3	MVoc Technology & Management Consulting	4,190	1,220	16,425	21,835

A. Certificates / Documents required at the time of Counselling / Admission

I. The applicants to the various programmes of the University shall invariably submit the following documents (Original with a self-attested copy) at the time of counseling/admission to the University:

1. Admit Card of CAT 2018 or the copy of the Application Confirmation Page
2. S.S.L.C / 10th Standard Certificate & Mark List
3. Plus -2 (+2)/ 12th Standard/Pre-Degree/Higher Secondary Certificate & Mark List
4. Degree Certificate & Mark List (*Candidates who have not received the Mark list/ Certificate shall submit a "Declaration" at the time of Counselling/Admission*)
5. Post Graduate Degree Certificate & Mark List
6. Transfer Certificate from the Last Institution/Department attended
7. Conduct Certificate from the Last Institution/Department attended

B. Proof required for availing communal reservation:

- a. Kerala Scheduled Caste (KSC)/Kerala Scheduled Tribe (KST) Candidates should produce valid Community Certificate issued by the Competent Authority
- b. SEBC candidates i.e. Ezhava /Thiyya/ Billava (ETB), Muslim(MSM), Latin Catholic or Anglo-Indian(LCC), Other Backward Christian (OBX), Dheevera (DHV), Kudumbi (KMB), Pot Making Communities (PMC) and Viswakarma (VSK) etc. should produce valid Community Certificate issued by the Village Officer and **Non-Creamy Layer Certificate in the prescribed format issued by the competent authority**. If the community/category is clearly specified in the Non-Creamy Layer certificate no separate Community Certificate is required.
- c. OBH candidates eligible for fee concession applicable to OEC candidates should also produce valid Income Certificate to prove their eligibility.

Keralite Status: A candidate will be considered as 'Keralite' for the limited purpose of admission procedure, if:

1. He / She or his/her father/mother was born in Kerala.
OR
2. He / She has been a resident of Kerala for a period of 5 years within a period of 12 Years.
OR
3. He / She has undergone his/her school studies from standards VIII to XII in the educational institutions(s) in Kerala.
OR
4. Children of All India Service (AIS) Officers (Non-Keralites) allotted to Kerala circle are deemed to be "Keralites" (GO (Rt.) No. 822/08/H. Edn. Dated 29/05/2008). But they will not be eligible for any reservations applicable to "Keralites".

Proofs accepted for Keralite Status

Candidates claiming the Keralite status should invariably produce at the time of Admission and/or Counselling and/or Interview and/or Group Discussion any one of the following certificates in original:

1. The certificate of Birth / Residence of the candidate or his/her father or mother from the Village Officer / Tahsildar or from a competent authority of local body.

2. The 'Certificate showing school studies in Kerala from Standards VIII to XII' from the Head of School where the candidate completed his / her study in Standard XII.
3. Relevant page of the SSLC of the candidate's father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and the parent.
4. Relevant page of the passport of the candidate or either of parents issued by the Government of India showing place of birth in Kerala with corroborative evidence showing the relationship between the parent and candidate.
5. Birth certificate of candidate or his / her, father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and father / mother whose birth certificate is being produced.
6. For claiming Keralite-AIS (All India Service), certificate from competent authority should be attached.

C. Non-resident Indian Seats (NRI) (Applicable to all Programmes for which NRI seats are allotted):

- i. NRI status is not compulsory but, at the time of admission candidates who select NRI seats should submit the 'Declaration' given in Annexure II.
- ii. For NRI seats candidates should have applied for the same at the time of application registration. Others cannot get admission under NRI seats. However, they can participate in spot admission if seats are available.

Note: If a candidate fails to submit the required certificates at the time of admission then his claim for admission to the programme under the category claimed by him will be forfeited. The sole responsibility for such incidents will rest with the candidate only.
